Job Description of Deputy Directors of Management Committee of Tianjin Binhai High-tech Industrial Development Area

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| No. | Title of position | Number of Recruits | Degree Requirement | Major | Job Requirements | Job Description |
| 1 |  Deputy Director (in charge of economic operation) | 1 | Bachelor degree (from four-year full- time university) or above | Economics or related major  | Familiar with policies of national industry development; experienced in economic management. | 1. Organize and make mid- and long-term national economic development plan and annual plans.
2. Research on major issues in the reformation of the regional economic system, make comprehensive reformation plan of the economic system, make and implement annual economic development plan and key enterprises development plans.
3. Collect data, analyze, and predict key economic issues; conduct general statistical work.
4. Responsible for approval and record of industrial projects and information-based work.
5. Responsible for making and implementing business and commercial plans as well as annual plans. Responsible for enterprise management in the fields of commerce and trade; promote the development of business and commercial service industries.
6. Advance the construction of Beijing-Tianjin Cooperation Demonstration Area, promote the synergetic development of the region, and oversee corresponding assistance and aid.
7. Other duties assigned by the Administration.
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| 2 | Deputy Director (in charge of technological innovation) | 1 | Bachelor degree (from four-year full- time university) or above | Science, Engineering, or related major  | Familiar with national policies of planning and construction; experienced in technological research and development, technological management, technological finance, etc. | 1. Implement the national strategy of innovation driving the national development, accelerate the construction of Tianjin National Independent Innovation Demonstration Area and Demonstration Base for Entrepreneurship and Innovation, build technological innovation system with regional characteristics, and accelerate the formation of the economic driving force with higher efficiency and innovation at the core.
2. Responsible for making the plan for technological development, advance building the technological policies system, promote the development of small- and middle-sized technological enterprises, organize and coordinate financial institutions to provide services for industry development, and promote the reformation and listing of enterprises and stock trades.
3. Responsible for the building, management, and evaluation of innovation and startup incubators.
4. Responsible for the comprehensive coordination and management of technology parks, including Huayuan Science Park, Marine Science Park, and Binhai Internet Industry Park, etc.
5. Other duties assigned by the Administration.
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| No. | Title of position | Number of Recruits  | Degree Requirement | Education Requirement | Job Requirements | Job Description  |
| 3 | Deputy Director (in charge of regional development) | 1 | Bachelor degree (from four-year full- time university) or above | Civil Engineering, Architecture, or related major | Familiar with national policies of industry development; experienced in planning, construction, regional exploitation and financing for construction, etc. | 1. Responsible for the planning, exploitation, and management of national-owned construction land, and registration and management of immovable properties.
2. Responsible for making fundamental construction plan and annual work plans, administration of construction projects and working staff, and management and construction of transportation.
3. Responsible for making long-term development plan and annual work plans for environmental protection and landscaping; responsible for the administration of environmental protection and urban landscaping.
4. Responsible for the administration and supervision of urban appearance and environmental sanitation, as well as the comprehensive urban legal enforcement.
5. Other duties assigned by the Administration.
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| 4 | Deputy Director (in charge of finance) | 1 | Bachelor degree (from four-year full- time university) or above |  Finance, or related major  | Familiar with national policies of industry development; experienced in finance or auditing. | 1. Responsible for budget and expense arrangement, supervision and management of fund assignment and usage of departments and individual projects, management of expenditures outside of the budget, management of governmental purchases, as well as the review of projects with government investments.
2. Responsible for making and implementing development plans for the finance industry, and advancing the building of financial credit system and financing platforms.
3. Responsible for monitoring and managing national-owned assets.
4. Assist Chairman of the Administration in auditing implementation of financial budget and governmental subsidies, internal auditing of enterprises and institutions, and auditing of the economic responsibility of party leaders during their terms, etc.
5. Other duties assigned by the Administration.
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| Number | Title of position | Number of Recruits | Degree Requirement  | Education Requirement  | Job Requirements | Job Description  |
| 5 | Deputy Director (in charge of business environment) | 1 | Bachelor degree (from four-year full- time university) or above | Economics, Public Management, or related major | Familiar with national policies of industry development, experienced in public administration and public service.  | 1. Responsible for the implementation of policies and special services for enterprises, advancement of reformation of administration and approval system, optimization of business environment, communication with associations and business unions, promotion of industry alliances, communication services with entrepreneurs, management of staff dormitories, etc.
2. Responsible for the registration of market entities, supervision and examination of trade activities, quality control and technology supervision, and monitoring and management of food and drugs.
3. Responsible for civil administration, education, sanitation, medical care, employment, social security, labor relations, etc.
4. Other duties assigned by the Administration.
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